

# CHILDREN'S ATTENDANCE

WEEK ENDING \_\_\_\_\_

CHILD CARE PROGRAM: \_\_\_\_\_

CLASSROOM/GROUP NAME: \_\_\_\_\_ AGE RANGE: \_\_\_\_\_

NAMES AND POSITION/TITLES OF STAFF RESPONSIBLE FOR THIS CLASSROOM/GROUP

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

| NAME OF CHILD | AGE | MONDAY |        | TUESDAY |        | WEDNESDAY |        | THURSDAY |        | FRIDAY |        |
|---------------|-----|--------|--------|---------|--------|-----------|--------|----------|--------|--------|--------|
| 1.            |     | ARRIVE | DEPART | ARRIVE  | DEPART | ARRIVE    | DEPART | ARRIVE   | DEPART | ARRIVE | DEPART |
| 2.            |     |        |        |         |        |           |        |          |        |        |        |
| 3.            |     |        |        |         |        |           |        |          |        |        |        |
| 4.            |     |        |        |         |        |           |        |          |        |        |        |
| 5.            |     |        |        |         |        |           |        |          |        |        |        |
| 6.            |     |        |        |         |        |           |        |          |        |        |        |
| 7.            |     |        |        |         |        |           |        |          |        |        |        |
| 8.            |     |        |        |         |        |           |        |          |        |        |        |
| 9.            |     |        |        |         |        |           |        |          |        |        |        |
| 10.           |     |        |        |         |        |           |        |          |        |        |        |
| 11.           |     |        |        |         |        |           |        |          |        |        |        |
| 12.           |     |        |        |         |        |           |        |          |        |        |        |
| 13.           |     |        |        |         |        |           |        |          |        |        |        |
| 14.           |     |        |        |         |        |           |        |          |        |        |        |
| 15.           |     |        |        |         |        |           |        |          |        |        |        |
| 16.           |     |        |        |         |        |           |        |          |        |        |        |
| 17.           |     |        |        |         |        |           |        |          |        |        |        |
| 18.           |     |        |        |         |        |           |        |          |        |        |        |
| 19.           |     |        |        |         |        |           |        |          |        |        |        |
| 20.           |     |        |        |         |        |           |        |          |        |        |        |
| 21.           |     |        |        |         |        |           |        |          |        |        |        |
| 22.           |     |        |        |         |        |           |        |          |        |        |        |
| 23.           |     |        |        |         |        |           |        |          |        |        |        |
| 24.           |     |        |        |         |        |           |        |          |        |        |        |
| 25.           |     |        |        |         |        |           |        |          |        |        |        |
| 26.           |     |        |        |         |        |           |        |          |        |        |        |
| 27.           |     |        |        |         |        |           |        |          |        |        |        |
| 28.           |     |        |        |         |        |           |        |          |        |        |        |
| 29.           |     |        |        |         |        |           |        |          |        |        |        |
| 30.           |     |        |        |         |        |           |        |          |        |        |        |
| 31.           |     |        |        |         |        |           |        |          |        |        |        |
| 32.           |     |        |        |         |        |           |        |          |        |        |        |
| 33.           |     |        |        |         |        |           |        |          |        |        |        |
| 34.           |     |        |        |         |        |           |        |          |        |        |        |
| 35.           |     |        |        |         |        |           |        |          |        |        |        |

CHILD ATTENDANCE RECORDS MUST AT ALL TIMES, REFLECT THE ACTUAL NUMBER AND IDENTITY OF THE CHILDREN PRESENT IN THE PROGRAM